

TRIMONT COUNCIL MINUTES

Pursuant to due call and notice thereof, a Regular meeting was duly held at the Trimont Community Building on the 27th day of January, 2020 at 5:30 o'clock P.M.

The following members were present: Mayor Troy Schmidtke, Council Member Thomas Hage, Council Member Bruce Bortrager, and Council Member Brian Krumwiede.

The following members were absent: Council Member Sterling Adamson.

Mayor Troy Schmidtke presided over the meeting.

No comments were made during the community comment period.

Annual committee appointments were announced. Review of the fee schedule took place.

Motion made by Council Member Bruce Bortrager, seconded by Council Member Thomas Hage and carried to approve the fee schedule as presented.

Chief Ross Wiggin reviewed the Police Department report.

Public Works Supervisor Mike Paulson was unavailable due to a watermain break. Brent Kavitz with SEH Engineering reviewed bids for televising sanitary sewer mains. Hydro Klean bid \$1.74/ft. for all the proposed zones, and Empire Pipe bid from \$1.80 to \$1.90. Only Empire has the ability to televise service lines and that cost is \$235 per line. Further discussion will take place prior to a decision being made. SEH was asked to locate and flag the water line from Well #4 to the water plant. They found a mistake was made when the easement was originally drafted and they will have it corrected.

Brenda Nielsen reviewed the administrative report with updates on grants and the Shop-with-a-Cop program. Council was advised that two computers in use have Windows 7 and are too outdated to upgrade to 10. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Bortrager and carried to use \$3,000 from the Raw Water fund to purchase a laptop for the clerk's office and a tough book for the squad.**

At 6:30 P.M., the public hearing was called to order to provide information about the City's upcoming grant application to the Small Cities Development Program. Judd Schultz with Minnesota Valley Action Council reviewed the application process, along with documents and policies that are required as part of the application. MVAC will be administering the program on contract with the City. The grant will provide funding for up to 15 single-family homes, occupied by low-to-moderate income households within the City. Those present were invited to comment and ask questions. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Bortrager and carried to adopt the following Resolution**

Resolution 2020-04

Resolution authorizing the Mayor and City Clerk to apply to the Department of Employment and Economic Development for funding and for the execution of agreements, and amendments thereto, as necessary to implement the project on behalf of the applicant.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Thomas Hage and carried to approve and adopt the Citizen Participation Plan for the city of Trimont, per the Housing and Community Development Act of 1974.

Fire Chief Ryan Kuehl provided a department report. **Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede and carried to approve department officers for 2020 as follows: Chief Ryan Kuehl, Assistant Chief Troy Schmidtke and Jeremy Glidden, Secretary Nick Swanson, and President Kevin Hilgendorf. Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to hire Nic Miller as a volunteer firefighter in the slot vacated by J. Richter.** The lock on the front door of the fire hall is not working properly. Options to replace it will be explored.

Nathan Vrieze was present with the Ambulance Department report. **Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede and carried to approve department officers for 2020 as follows: Director Nathan Vrieze, Assistant Director Kelly Kuehl, and Secretary Jeff Sinn.**

Discussion took place regarding the need for two Knox Boxes for a fire truck and the ambulance. Approval was given to order them in 2019 but there has been a price increase since then.

Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to approve the Active911 service for the fire, ambulance, and police departments.

The mandated Pay Equity report, due by the end of January, was reviewed for approval. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to approve the report as presented.**

The clinic building lease is up for renewal. Mayo Health requested the lease be amended to include a 60-day early termination clause. **Motion made by Council Member Thomas Hage, seconded by Council Member Brian Krumwiede and carried to approve the lease renewal agreement as amended.**

The city attorney was contacted to get clarification on the ordinance related to accessory buildings. They advised the ordinance allows for a variance to permit a storage building on the lot in question. Council Member Hage will advise the interested party.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede and carried to adopt the following Resolutions

**Resolutions 2020-01, 2020-02, 2020-03
Resolutions approving contributions**

Motion made by Council Member Brian Krumwiede, Seconded by Council Member Bruce Borntreger and carried to adopt the consent agenda as follows:

Approval of minutes from the December 16, 2019 meeting as printed.

**Approval of City’s December, 2019 financial statements as presented.
Approval to pay the following bills:**

Active911	\$ 416.73	Advance Auto Parts	\$ 72.88
B & D Repair	\$ 260.00	Barco Municipal Products	\$ 264.62
Blue Cross Blue Shield	\$ 2689.67	Cardmember Services	\$ 1905.43
Consolidated Plastics	\$ 785.91	Crystal Valley Coop	\$ 12,500.00
Dana Faber	\$ 900.00	Delta Dental	\$ 149.40
Display Sales	\$ 75.00	Don’s Tire	\$ 293.18
DVS Renewal	\$ 77.00	Expert T Billing	\$ 210.00
Farmers State Bank	\$ 513.70	Fleet & Farm	\$ 20.00
Frontier Communications	\$ 733.19	Greener World Solutions	\$ 5000.00
Gloria Schmitz	\$ 220.00	GMS Industrial	\$ 277.21
Gopher State One Call	\$ 56.75	Hach Company	\$ 152.06
Hawkins Inc.	\$ 2060.10	Hometown Sanitation	\$ 4513.69
Indoff Inc.	\$ 25.50	Janitors Closet	\$ 92.54
Johnson, Berens & Wilson	\$ 3111.02	Kuehl’s Electric	\$ 1025.12
League of MN Cities	\$ 900.00	Martin County Star	\$ 70.50
Melissa Sirovy	\$ 44.25	Mid-American Research	\$ 466.59
Midwest IT	\$ 205.00	Minnesota Energy	\$ 2102.02
MN Child Support Service	\$ 263.70	MN Public Facilities Auth.	\$ 2400.00
MN Rural Water Assn.	\$ 350.00	Moore & Ace	\$ 1242.41
Northview Bank	\$ 17,513.00	Nuway Coop	\$ 2580.16
Paulson Heating & Cooling	\$ 65.00	Postmaster	\$ 118.65
Quill	\$ 96.33	Robin White	\$ 252.00
Roger’s Two-Way Radio	\$ 3394.00	Ross Wiggin	\$ 130.20
South Central Electric	\$ 8868.27	Town Center Super Valu	\$ 52.85
Triumph State Bank	\$ 513.70	UC Laboratory	\$ 635.20
USAble Life	\$ 11.20	Verizon	\$ 663.16
Vol. FF Benefit Assn.	\$ 22.00	West Martin Joint Powers	\$ 1507.00
Wex Bank	\$ 354.23		

In other business, Council Member Hage advised he plans to meet with the City of Welcome to gather information about the duplex projects they are undertaking. A special meeting was called for February 5, 2020 at 5:30 P.M. to discuss public works department business.

Motion made by Council Member Thomas Hage, seconded by Council Member Brian Krumwiede and carried to adjourn.

Signed, Troy Schmidtke, Mayor

Attest: Melissa Sirovy, City Clerk