

TRIMONT COUNCIL MINUTES

Pursuant to due call and notice thereof, a Regular meeting was duly held remotely via Zoom on the 20th day of April, 2020 at 5:30 o'clock P.M.

The following members attended remotely: Mayor Troy Schmidtke, Council Member Thomas Hage, Council Member Bruce Borntreger, Council Member Sterling Adamson, and Council Member Brian Krumwiede.

Mayor Troy Schmidtke presided over the meeting.

No comments were made during the community comment period.

Notice was given that on April 10, 2020, Mayor Schmidtke signed a Proclamation to declare that all meetings of the City Council shall be held by telephone or other electronic means due to the current pandemic. Further, on April 17, 2020, Mayor Schmidtke signed a Mayoral Proclamation and Declaration of Emergency, for the statutory three-day period. Consideration was given to Resolution 2020-12 to extend the local emergency period until further action of the City Council, or for as long as the State of Minnesota peacetime emergency declaration of the Governor's Executive Order 20-01 remains in effect. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to adopt the following Resolution**

Resolution 2020-12

A Resolution enacted pursuant to Minnesota Statutes Section 12-29 extending the period of a mayor-declared local emergency

Roll Call Vote Ayes: Hage, Borntreger, Adamson, Krumwiede, Schmidtke. Nays: None.

Greg Burkhardt with Burkhardt and Burkhardt presented the 2019 year-end audit review. A number of prior year adjustments were found necessary so there were a significant number of adjusting entries required. Enterprise funds have been separated to make it easier to manage and interpret results. Other items reviewed included budget vs. actual revenue and expenditures, assigned and unassigned fund balances, and cash position compared to recommendations and that of other similar sized cities. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to accept the audit statement as presented.** Roll Call Vote Ayes: Hage, Borntreger, Adamson, Krumwiede, Schmidtke. Nays: None. **Motion made by Council Member Thomas Hage, seconded by Council Member Sterling Adamson and carried to approve payment of the invoice for audit services in the amount of \$12,290, which includes an additional \$2500 charge for work related to prior year adjustments.** Roll Call Vote Ayes: Hage, Borntreger, Adamson, Krumwiede, Schmidtke. Nays: None.

Brent Kavitz with SEH Engineering reviewed the Preliminary Engineering Report proposal. Discussion included the scope of work and the project timeline. The project cost estimate is \$121,400, plus \$9500 for other miscellaneous costs. Council Member Hage asked about how the cost would be billed to the city, if by percentage completed, or hours completed per month. Kavitz indicated it could be done in a manner that works best for the city. March of 2021 was given as an approximate completion date. Council Member Adamson wants the focus to be on finding a site for sewer ponds to get that process started, and also replacing certain blocks of watermain, but excluding items that aren't needed right now.

Funding options were briefly reviewed. The cost could be rolled into bonds obtained for an upcoming project, or the City might obtain a short-term loan.

Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntreger and carried to accept the PER proposal. Roll Call Vote Ayes: Hage, Borntreger, Krumwiede, Schmidtke. Nays: Adamson. Kavitz was advised to keep the city informed of the hours completed on the project on a regular basis.

Police Chief Ross Wiggin reviewed the department report. Discussion took place regarding the status of a home that was damaged by fire in 2019. The owners are unable to take care of the property and may be interested in deeding it over to the city. An application was considered for a permit to allow chickens to be housed on a residential property. Lengthy discussion was held to consider the benefits and possible problems. **Motion made by Council Member Brian Krumwiede, seconded by Council Member Bruce Borntreger and carried to deny the permit.** Roll Call Vote Ayes: Borntreger, Adamson, Krumwiede, Schmidtke. Nays: Hage.

Discussion took place regarding property cleanup projects slated for 2020 and the amount of money in the cleanup reserve fund. Estimates have been obtained to abate hazards at both houses, but STS isn't currently working so they haven't been cleaned out yet. It was decided to wait until they get back to work rather than paying a service to remove the junk from the houses.

Public Works Supervisor Mike Paulson went over the department report. The bus garage roof leaks. The floor in the city shop needs to be repaired to prevent further deterioration. Estimates are forthcoming. Discussion took place regarding if the city should continue to provide snow removal services to the City of Ormsby. It causes added wear and tear on equipment and it is often done on overtime due to limited personnel. It is unsafe to travel the highway in the dark so it is hard to coordinate the work with snow removal in Trimont. The matter will be considered further before a decision is made. There is an outstanding balance due to Beemer Companies for a reduction made from Pay Request #2 for the water filtration project. The reduction was due to engineering costs incurred to deal with inferior paint work by a subcontractor. Paulson recommended paying Beemer Co. \$1731 to clear the balance due, and to withhold that amount from Bolton & Menk due to a lack of adequate project oversight over the course of the project. **Motion made by Council Member Bruce Borntreger, seconded by Council Member Thomas Hage and carried to approve payment to Beemer Companies as proposed.** Roll Call Vote Ayes: Hage, Borntreger, Adamson, Krumwiede, Schmidtke. Nays: None.

Ambulance Director Nathan Vrieze requested approval for a new hire. **Motion made by Council Member Bruce Borntreger, seconded by Council Member Sterling Adamson and carried to hire Kris Heifner.** Roll Call Vote Ayes: Hage, Borntreger, Adamson, Krumwiede, Schmidtke. Nays: None. Council was updated regarding the money raised so far toward the purchase of the power load system for the ambulance cot. There is financing available, and Vrieze advised that fund raising could continue after the unit is purchased. A funding request is pending from the Martin County Area Foundation, and it was decided to hold off on the purchase until an answer comes from them. It will be discussed further at the May meeting.

Discussion took place regarding collection of utility bills during the current emergency situation.

Motion made by Mayor Troy Schmidtke, seconded by Council Member Bruce Borntrager and carried to continue accruing penalties as usual, but to suspend disconnecting service for those unable to pay in a timely manner. The situation will be reevaluated monthly. Roll Call Vote Ayes: Hage, Borntrager, Adamson, Krumwiede, Schmidtke. Nays: None.

Motion made by Council Member Sterling Adamson, seconded by Council Member Brian Krumwiede and carried to adopt the following Resolutions

**Resolutions 2020-10 & 2020-11
Resolutions approving contributions**

Roll Call Vote Ayes: Hage, Borntrager, Adamson, Krumwiede, Schmidtke. Nays: None.

Motion made by Council Member Bruce Borntrager, seconded by Council Member Sterling Adamson and carried to approve up to \$300 for the Trimont Garden Club to plant flowers in the park. Roll Call Vote Ayes: Hage, Borntrager, Adamson, Krumwiede, Schmidtke. Nays: None.

Motion made by Council Member Bruce Borntrager, seconded by Council Member Brian Krumwiede and carried to approve the consent agenda as follows:

- Approval of minutes from the March 16, 2020 meeting as printed.**
- Approval of City's March, 2019 financial statements as presented.**
- Approval of zoning permit applications from: Anthony Christoffels.**
- Approval to pay the following bills:**

Advance Health & Safety	\$ 600.00	Applied Concepts	\$ 160.00
Arnold Motor Supply	\$ 52.95	B & D Repair	\$ 80.00
Blue Cross Blue Shield	\$ 2689.67	Borntrager Auto	\$ 2402.19
Bound Tree Medical	\$ 667.38	Cardmember Services	\$ 5.33
Delta Dental	\$ 149.40	Expert T Billing	\$ 180.00
Farmers State Bank	\$ 513.70	Fleet & Farm Supply	\$ 184.96
Frontier Communication	\$ 721.44	GDF Enterprises	\$ 140.64
Gloria Schmitz	\$ 40.00	Gopher State One Call	\$ 17.55
GovOffice	\$ 570.00	Henry Schein	\$ 1249.25
Hometown Sanitation	\$ 4346.53	MacQueen Equipment	\$ 1326.67
Martin County Auditor	\$ 800.00	Martin County Star	\$ 33.60
Midwest Garage Door	\$ 5102.00	Midwest IT	\$ 252.50
MN Child Support System	\$ 175.80	MN Department of Health	\$ 46.00
MN Energy	\$ 954.72	Moore & Ace	\$ 1354.80
Postmaster	\$ 117.95	Quill	\$ 104.91
Ryan Kuehl	\$ 79.89	SEH Engineering	\$ 512.53
South Central College	\$ 340.00	South Central Electric	\$ 4125.95
Town Center Super Valu	\$ 76.96	Triumph State Bank	\$ 513.70
Trimont Fire Relief Assn.	\$ 2000.00	UC Laboratory	\$ 1403.30
USABLE Life	\$ 5.60	Van Iwaarden	\$ 2400.00
Verizon Wireless	\$ 330.92	Wex Bank	\$ 364.88

In other business, Council Member Adamson expressed concern regarding the trail project that could potentially narrow the radius of the Highway 4 and Main Street intersection, making it difficult for trucks to turn. A meeting will be held to discuss the concern with engineers.

Motion made by Council Member Sterling Adamson, seconded by Council Member Thomas Hage and carried to adjourn. Roll Call Vote Ayes: Hage, Borntrager, Adamson, Krumwiede, Schmidtke. Nays: None.

Signed, Troy Schmidtke, Mayor

Attest: Melissa Sirovy, City Clerk