

TRIMONT COUNCIL MINUTES

Pursuant to due call and notice thereof, a Regular meeting was duly held at the Trimont Community Building, and also remotely via Zoom, on the 17th day of August, 2020 at 5:30 o'clock P.M.

The following members were present: Mayor Troy Schmidtke, Council Member Bruce Bortrager, Council Member JoAnn Russenberger, Council Member Thomas Hage, and Council Member Brian Krumwiede.

Mayor Troy Schmidtke presided over the meeting.

No comments were made during the community comment period.

Police Chief Ross Wiggin presented the department report. Martin County will assist with recycling appliances from forfeited houses and the ballfield. Discussion held regarding the condition of the Reese property. STS is still not working due to Covid-19 so the property has not been cleaned up or trimmed, is in poor condition and is a potential hazard. It should be taken care of before winter due to safety concerns. It was to be burned down earlier but STS couldn't clean out junk to do so. The same concerns were expressed about two other city owned vacant houses on Ash East and Beech East. The use of CARES program funds was contemplated to hire the work done due to the fact that STS won't be working until the pandemic is over. Council agreed and requested that a resolution be drafted to detail the need for prompt action and why the use of those funds is appropriate.

Public works department business was discussed. **Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Bortrager and carried to approve repair of the shop floor by North Cedar Concrete at a cost of \$13,887.** Further discussion took place regarding the possibility of using site 14 as the location for sewer ponds. SEH will be contacted to provide information about the proposal.

Motion made by Council Member Bruce Bortrager, seconded by Council Member JoAnn Russenberger and carried to adopt the following resolutions

Resolutions 2020-21 and 2020-23 Resolutions approving contributions

Water damage occurred at the Triumph Hall recently and is thought to have come from the hallway to the adjacent building or from roof water getting between the buildings. Rain gutters need to be replaced on both buildings. Two estimates were obtained to replace those on the hall. Fairmont Roofing's estimate was \$4,580 but they can't do the work this year, and Schmidt's estimate was \$4,561. **Motion made by Council Member Thomas Hage, seconded by Council Member Brian Krumwiede and carried to approve the bid from Schmidt Siding and Windows.** An insurance claim is in process for damage to the wood floor and carpet. There is asbestos present in the wood floor and an engineer's report is pending as to whether it can be repaired or if it should be removed. If it is removed, it has to be decided if new flooring will be needed or if it can be left as finished concrete. Yet to be determined is if the door to the hallway between the buildings should be removed to prevent future problems from water leaks next door.

Fire Chief Ryan Kuehl provided a list of supplies and equipment needed by the department related to the Covid-19 pandemic. Included is electronic equipment to facilitate remote meetings and training sessions, storage lockers and shelving for storing additional PPE that has been obtained to respond to the pandemic, and portable radios to facilitate communication while allowing personnel to remain outside the hot zone to minimize exposure. **Motion made by Council Member Bruce Bortrager, seconded by Council Member Thomas Hage and carried to approve the Covid-19 requests as proposed.** Resolutions will be drafted to detail the use of CARES funds. Fire department budget requests were reviewed and include replacement of the front door of the hall, the addition of ceiling fans in the apparatus bay, and a wage increase for firefighters and officers to bring them in line with the ambulance department. Kuehl asked the council for clarification regarding a fire candidate who has not completed training and has been unreachable. Council advised that a certified letter be sent to explain that the candidate must be in good standing with the department by the end of the year to remain a member.

The first draft of the proposed 2021 budget and levy was reviewed. Discussion included the appropriate level for the street repair budget, if it should be left the same as in 2020, along with the items requested by the fire department. A second estimate will be obtained for a new front door of the fire hall. Further discussion will take place at the upcoming work session on September 1st.

Two zoning permit applications were removed from the consent agenda for discussion. Todd Krumwiede applied to add a 9-foot deck on the front of his house. There is concern that it will extend closer to the street than other houses on the block and that it exceeds the allowed size for a front yard deck. The resident will be contacted to clarify the zoning ordinance requirements. Jeremy and Sarah Glidden applied for additions to their house. There was concern that the proposal would not meet the required side yard setbacks and that the property would not meet the required percentage of open space with the additions. The residents will be contacted for additional information.

Motion made by Council Member Thomas Hage, seconded by Council Member JoAnn Russenberger and carried to approve the consent agenda as follows:

Approval of minutes from the July 20, and August 12, 2020 meetings as printed.

Approval of zoning permit applications from: Tom Sampson.

Approval to pay the following bills:

A-1 Concrete Grinding	\$ 1800.00	Betty Connors	\$ 195.00
Blue Cross Blue Shield	\$ 2689.67	Bolton & Menk	\$ 3744.00
Bortrager Auto	\$ 307.35	Brian Krumwiede	\$ 250.00
Cardmember Service	\$ 1340.10	Chris Wohlford	\$ 93.00
Delta Dental	\$ 74.70	Diane Persson	\$ 230.58
Expert T Billing	\$ 150.00	Farmers State Bank	\$ 513.70
Fastenal	\$ 15.51	Frontier Comm.	\$ 740.69
Galls	\$ 437.58	Gloria Schmitz	\$ 180.00
Gopher State One Call	\$ 22.95	H & M Drilling	\$ 1000.00
Hach	\$ 442.41	Hawkins	\$ 15.00

Hometown Sanitation	\$ 4276.49	Hydro Klean	\$ 3620.00
Indoff	\$ 43.50	Indoor Tech	\$ 995.00
Kahnke Brothers	\$ 4480.00	Kristian Melson	\$ 241.72
Kuehl's Electric	\$ 300.00	Macqueen Equip.	\$ 300.68
Martin County Star	\$ 106.40	Melissa Sirovy	\$ 43.19
Mid-American Chemical	\$ 145.03	Midwest IT	\$ 109.25
MN Child Support	\$ 183.66	MN Dept. of Health	\$ 823.00
MN Energy	\$ 240.10	MN Enviro. Board	\$ 650.00
MN Fire Service Cert. Board	\$ 360.00	MN State Fire Assn.	\$ 600.00
Moore and Ace	\$ 62.36	Postmaster	\$ 117.95
Quill	\$ 120.37	River Bend Business	\$ 2244.84
Robin White	\$ 537.00	SEH Engineering	\$ 2194.50
Service Master	\$ 8857.48	Sheila Denton CPR	\$ 143.00
Southwest MN Title	\$ 145.00	TC Super Valu	\$ 42.55
Triumph State Bank	\$ 513.70	UC Laboratory	\$ 687.00
USAble Life	\$ 5.60	Verizon	\$ 443.97
Wex Bank	\$ 589.54	Ziegler Cat	\$ 33.20

Two dates are available for the League of Minnesota Cities to come in for mediation with the council. It was decided to have them come on September 15th at 5:30 pm.

Council Member Russenberger provided a council censure policy from another city for the council to consider adopting. It censures for violation of policies or laws. Additional sample policies will be obtained to consider at an upcoming meeting.

Council Member Krumwiede asked about conflict of interest rules related to providing services to the city. The City Clerk is working with the city auditor and city attorney to draft an appropriate policy and resolutions for those on the council who may provide such services to meet legal requirements.

The trail to the town center is washed out near Ritter Ag. The council will look at it to make sure it is repaired.

Administrative Assistant Brenda Nielsen submitted her resignation, effective August 31st, to take a new job. **Motion made by Council Member Thomas Hage, seconded by Council Member Brian Krumwiede and carried to accept her resignation with regrets.** Nielsen agreed to contract with the city to finalize the grants that are currently in progress, along with any other outstanding matters as needed.

Motion made by Council Member Thomas Hage, seconded by Council Member Bruce Borntrager and carried to adjourn.

Signed, Troy Schmidtke, Mayor

Attest: Melissa Sirovy, City Clerk