

Trimont City Council Minutes

Pursuant to due call and notice thereof, a Regular meeting was duly held at the Trimont Community Building on the 18th day of April, 2022 at 5:30 o'clock P.M.

The following members were present: Mayor JoAnn Russenberger, Council Member Brian Krumwiede, Council Member Jon Holtz and Council Member Bruce Borntrager

Mayor JoAnn Russenberger presided over the meeting.

Meeting was opened with the Pledge of Allegiance

Burkhardt & Burkhardt audit review: Greg Burkhardt gave his overview of what he does for the City & the audit process. There are 7 categories of compliance. The city got a clean audit. Management needs to be involved in the financials, understand what is happening & ask any questions. 1 item Public Indebtedness – County Report Due by Feb 1st. This report describes the debt that the city holds. Greg recommends That the council has a resolution on how they are using the ARPA funds, Looking over internal control policy, electronic funds control policy and water user charge increase. Water department has lost about \$26,000 in the last year. The water department has had several difficult years and the increase could help to recover. Cash reserves has increased by 41%. Government cash reserves is at 684 days. Business cash reserves is 150 days. Should be 6-9 month. Over budget by \$115,000. Had extra income of \$124,000, to cover this. Had the trail expenses of \$85,000.00 & Fire SCBA for \$46,000.00. The general fund was a wash for the year. Requested that the city really look at the water rates.

Bolton & Menk trail update - Bill Helget - Bids will be open on April 29 at the Martin County Highway Department. Highway Department statement that the city would cover any cost not covered by the grants. Bill will send over the winning bid as soon as it is available.

Erika Ask – Gave the council options on what we can do with the clinic building. List it and advertise for lease. 6-month contract with Erika as the listing agent. She will present to the city any offers.

Motion made by Council Member Brian Krumwiede, seconded by Council Member Jon Holtz, and motion carried, to approve the listing of the Clinic for sale, at the price of \$69,900.

SEH – Brent – Working on the PER for waste water project. Just about finished with the PER report. They received back that the land we have is too close to the lake for a pond system. Recommended that we send the Phase one to one of 2 companies that he works with. Informed him that the other optional site was recently sold & we will not be able to obtain that land. Informed him of the possible land east of town.

Public Works Report:

Brady Schmidt discussed the removal of the media. We have Karen coming tomorrow to look over the trickling filter & see what needs to be fixed. The Media that might be needed is not available until 2023. We could get it if there is an emergency. It is very hard to see what is going on without taking it down. Could check in with insurance, if it is emergency work.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede, Motion Carried, to approve the media problems getting started to be worked on.

230 meters have been received. Waiting for a clear test file to get the training for the new software. Discussion on the fire hydrants. 4 left to change out. 1 will be on an insurance claim. Hydrants are 28 weeks out. Order 2 to have 1 on hand. Local towns are sharing supplies to help each other out. Council tabled discussion of the PW Supervisor taking home the city truck.

Fire Department Report:

Setting up the controlled burn on Ash St. for the end of May. Got the rest of the air packs and turnout gear. The new Chassis to be delivered 7/16/22. The rescue truck will be out of service 3-6 months. Looking for a solution on what to do with the equipment while the truck is out of service.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Jon Holtz, motion carried, to approve \$4000 for a trailer for the fire department.

Fire department is going to list the boat for sale. The next fire school is in Willmar, we have 4 firefighters going. Discussion on out dated fire equipment.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede, motion carried, to approve release of out-of-date equipment.

Discussion of the maintenance on the fire hall.

Police Report:

SWAT team is looking for a donation for the team bus. In regards to the damage at the park 4 people have been charged & reached an agreement. We should see some restitution from that. Chief Wiggin met with the crossing guards & principal to go over ways to help with safety and how to help them help him.

Ambulance Report:

Resignation for Janet Poppe March 31, 2021 & Bob Bloomgren March 31, 2022. With the upgrade to iPad the old tough book is available. A member is interested in purchasing the old tough book.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Jon Holtz, motion carried, to approve the sale of tough book for \$300.

Discussion on the bids for the curbs. Estimate # 1274 & 1290 from North Cedar Concrete.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Jon Holtz, motion carried, to approve the cement work to be done.

Tree removal:

JoAnn Beatty is wanting to remove a tree that is in the alley. Council said that she will need to work it out with her neighbor.

Council Pay:

Discussion on if they want to make it 2 meetings a month & increase in council pay. The council will remain with everything as is. Discussion on the open council seat position applications.

Motion made by Council Member Bruce Borntreger, seconded by Council Member Brian Krumwiede, motion carried, to approve Sterling Adamson to fill council member open seat, for the remainder of this term.

Sterling Adamson took his oath.

Consent Agenda:

Motion made by Council Member Bruce Borntreger, seconded by Council Member Jon Holtz and motion carried to approve the consent agenda

Approve minutes from March 21, 2022 meeting as printed.

Approve Feb 2022 Financials.

Approval to pay the following bills.

March Bills		
Bontrager Auto Body & Towing	\$419.62	windshield
Advance Auto Parts	\$421.13	sweeper oil
Bevcomm, Inc	\$297.29	Phone & internet
Blue Cross Blue Shield	\$367.28	
Bolton & Menk	\$6,551.50	
Bureau Of Criminal Apprehension	\$150.00	CJDN Access Fee
Cardmember Service	\$595.51	
Costello, Carlson, Butzon Lip	\$1,725.00	1st Quarter
Dakota Supply Group	\$527.64	I&I reducer
Delta Dental	\$74.70	
Expert Billing	\$450.00	15 runs
Farmers State Bank	\$513.70	
Feder Mechanical	\$1,469.68	fire station - pilotswtch & gasket
Fleet & Farm Supply	\$377.31	March 2022
Frontier Communications	\$170.89	
Gopher State One Call, In	\$8.10	6 locates
Hach	\$508.84	ph gel probe
Hawkins	\$3,174.50	
Hometown Sanitation	\$4,317.19	
Indoff Inc.	\$78.84	
Kelly Kuehl	\$252.13	membership dues
Kuehl'S Electric	\$902.34	389.47 Antenna - 512.87 billed to Great River
Lacey Schmidtke	\$602.00	Library
League Of Minn. Cities	\$199.00	Annual Conference
Macqueen	\$747.85	wear plate Snow Go
Martin County Auditor	\$2,668.65	1st 1/2 property taxes
Martin County Star	\$268.80	publish bids & budget
Maxwell Eugene Longley	\$2,200.00	Feb 2022
Metering & Tech	\$68,303.11	230 new meters & 2 endpoints
Middle Nine Mutual Aid	\$150.00	Dues 2020, 2021 & 2022
Midwest It Systems	\$452.75	monthly & remote Support
Minnesota Energy	\$1,803.26	
Minnesota Pollution Contr	\$1,550.00	application fee
Minnesota Pollution Control	\$1,450.00	Annual Permit
Mn Fire Svs Cert. Board	\$120.00	K Melson

Mn Unemployment	\$9,958.00	
Moore And Ace Inc.	\$583.56	
Nathan Vrieze	\$57.17	gas for grass rig
Nathan Vrieze	\$34.76	replace glucose meter
Nuway	\$1,644.80	Fuel
Poppes Store & Car Wash	\$10.00	
Quill Corporation	\$218.73	
Quill Corporation	\$362.76	
River Bend Business	\$27.77	copies
Rubin Construction Lie	\$4,341.23	remove pipe install new to flush raw water
Seh	\$11,161.75	Preliminary Engineering Report
South Central	\$5,519.71	
Trimont Firemen S Relief	\$2,000.00	SBRReimb
Triumph State Bank	\$513.70	
Uc Laboratory	\$846.22	
Uline	\$282.51	anti-fatigue mats
USA Blue Book	\$205.52	temp thermometer
Usable Life	\$1.40	Life
Verizon Wireless	\$254.96	April 2022
Volunteer Firemen S Benef	\$291.00	annual renewal
Wex Bank	\$1,276.15	March 2022

Approval of zoning permits: Jarred & Courtney Fritz & Mark Brackelsberg

Banyon discussion:

Our computer invoicing software is out of date we can't use it anymore. We have nothing to bill out other items on, things like tree trimming or ambulance billings. Banyon invoice module we could get approval to collect finance charges that we are not getting on those invoices right now.

Motion made by Council Member Sterling Adamson, seconded by Council Member Bruce Bortrager, Motion carried, to approve Banyon Billing/Invoicing module.

Elm Creek combined polling:

Elm Creek township would like to combine with us starting at the August election. They are doing a mail in for the May election.

Motion made by Council Member Sterling Adamson, seconded by Council Member Bruce Bortrager, Motion carried to combine polling with Elm Creek.

Other Business:

Update on the Casey's building -
 April 29th 7 pm is the Board of Appeal
 Go over committee appointments
 Safety training on Friday
 Credit card situation
 Pavers do not require a permit.

Motion made by Council Member Bruce Borntrager, seconded by Council Member Jon Holtz. Motion carried. To adjourn meeting

Signed, JoAnn Russenberger, Mayor

Attest: Kelli Harder, City Clerk/ Treasurer