

## TRIMONT COUNCIL MINUTES

Pursuant to due call and notice thereof, a Regular meeting was duly held at the Trimont Community Building on the 18<sup>th</sup> day of January, 2022 at 5:30 o'clock P.M.

The following members were present: Mayor Thomas Hage, Council Member Brian Krumwiede, Council Member Jon Holtz, Council Member Bruce Bortrager, and Council Member JoAnn Russenberger.

Mayor Thomas Hage presided over the meeting.

Meeting was opened with the Pledge of Allegiance

No comments were made during community comment period:

Maria McCarty from SEH Engineering came to present an update to the Council. Streets are being mapped for waste water and water infrastructure. They are importing data from our systems. Discussion around what census data 2010 or 2020 to use in our project. What do we expect for growth over the next 20 year was asked of the council? Maria will send over a report with expected growth. They are waiting on SHIPPO to decide if we need to do an environmental study which is a Phase A 1 review, they are checking to see if we need one. Proposed phases for the project with I&I issues first, and seconded phase being the waste water ponds. Discussion took place around the Rural Water Development report and later will know if Rural Water Development funds would be available. Council expressed concerns about ponds being 3 to 5 out. Waiting on I&I report coming this spring. Maria will follow up with Brent and Karen.

Annual Committee appointments were discussed. **Motion made by Council Member JoAnn Russenberger to add Council Member Bruce Bortrager to the personnel committee, seconded by Council Member Jon Holtz. Motion Carried 3 to 1 with Council Member Brian Krumwiede voting nay.**

Review of fee schedule took place. Discussion on the Triumph Hall 2021 rental fee of \$150 took place as it was not updated on the review schedule from \$100 to \$150. **Motion made by Council Member Jon Holtz to go back to the \$100 rental fee, seconded by Council Member Bruce Bortrager. Motion Carried. Motion made by Council Member JoAnn Russenberger to approve the 2022 fee schedule, seconded by Council Member Bruce Bortrager. Motion Carried.**

The 2022 Ambulance department officers were presented for approval to the Council. **Motion made by Council Member JoAnn Russenberger to approve the 2022 Ambulance officers Kelly Kuehl Director, Nathan Vrieze Assistant Director, Bob Bloomgren Secretary, and Jeff Sinn President, seconded by Council Member Brian Krumwiede. Motion Carried.**

Ryan Kuehl Fire Chief gave the Fire department report. He also presented the new officers for 2022. **Motion made by Council Member Brian Krumwiede to approve Kevin Hilgendorf President, Nick Swenson Secretary, Ryan Kuehl Chief, Jeremy Glidden Co-Assistant Chief, and Kristian Melson Co-Assistant Chief, seconded by Council Member JoAnn Russenberger. Motion carried.** Discussion took place around the amendments to the fire relief by-laws. Chief Ryan Kuehl introduced them to the Council.

Chief Wiggin gave his police report to the council. He presented January fine numbers to the council, but had not received a yearend report yet.

Brady Schmidt discussed replacing the Christmas lights we reorder yearly for in the Christmas wreath over to LED lights. Cost estimate of roughly \$1200 to change all lights over to LED. They will save staff time plus cost of bulbs yearly by saving time replacing them yearly. **Motion made by Council Member Bruce Bortrager to approve the purchase of LED lights, seconded by Council Member JoAnn Russenberger. Motion carried.** Brady also discussed having to replace the sampler arm in the Chlorinator at the water treatment plant, and the water main break that occurred earlier this week.

The Council reviewed the City's Snow Emergency Policy.

Review of meter discussion from a previous meeting in May of 2021. The 30 meters were never purchased and how to we proceed with the purchase and software from previous discussion along with Microsoft surface pro to use the program. Brady will bring more information to the next special meeting 1/24/22 for further discussions with better numbers of what the new cost will be.

Review of Delinquency water bills as some homes are several months behind. MVAC program has additional COVID funding to help pay water bills this year. Discussion of a 30-day limit to make arrangements from disconnect letter took place.

Discussion took place around the public works supervisor position and the new public works position. How to proceed from here. Does the city keep a supervisor position or do we have two equal positions in the public works was discussed. **Motion made by Council Member Brian Krumwiede to promote Bradey Schmidt to the Public Works Supervisor position, seconded by Council Member Jon Holtz. Motion carried.**

Discussion took place around retro pay and a supervisor wage for Brady Schmidt. **Motion made Council Member Brian Krumwiede to approve a \$1 increase retro-active from 10/1/21 through 12/31/21 for Brady Schmidt, seconded by Council Member Bruce Bortrager. Motion carried.**

**Motion made Council Member Bruce Bortrager to approve Public Works Supervisor rate of pay of \$28/hr. retro-active from 1/1/22 to current, seconded by Council Member Brian Krumwiede. Motion carried.**

Discussion of clothing allowance procedure took place. **Motion made by Council Member Jon Holtz to change payout of clothing allowance to upon proof of receipt to be turned in to be paid up to \$350 annual clothing allowance, seconded by Council Member Bruce Bortrager. Motion carried.**

Resolutions 2022-3, 2022-4, 2022-5 to contract with the City officials.

**Motion made by Council Member Jon Holtz to approve resolutions 2022-3, 2022-4, 2022-5 to contract with City officials, seconded by Council Member Bruce Bortrager. Motion carried.**

**Motion made by Council Member Bruce Borntreger, seconded by Council Member JoAnn Russenberger and carried to approve the consent agenda as follows with approval of Verizon bill when located:**

**Approve minutes from the December 20, 2021, January 5<sup>th</sup> & 12<sup>th</sup>, 2022 meeting as printed.**

**Approval to pay bills the following bills.**

Alex Air Apparatus	\$12,740.00	Kuehls electric	\$78.00
American Welding	\$282.03	League of MN Cities	\$180.00
B & D	\$1,628.23	Lacey Schmidtke	\$60.00
Bevcomm	\$87.85	Livewire	\$308.40
Blue Cross Blue Shield, Blue Plus	\$3,241.31	MARC	\$701.49
Borntreger Auto	\$2,140.50	Martin County Recorder	\$46.00
Bolton & Menk	\$726.50	Max Longley	\$2,200.00
Bound Tree	\$270.46	Midwest IT Systems	\$325.00
Bureau of Crim Apprehension	\$150.00	Minnesota DNR	\$217.18
Cardmember Service	\$196.43	Minnesota Energy	\$777.55
Costello, Carlson, Butzon	\$1,725.00	Minnesota Energy	\$2,882.47
Dulcimers Medical Center	\$640.68	Minnesota Public Facilities Authority	\$1,455.00
Delta Dental	\$74.70	Moore and Ace	\$185.53
Dakota Supply Group	\$6,411.67	Northview Bank	\$18,051.00
Expert T Billing	\$210.00	NuWay	\$1,616.25
Farmers State Bank	\$1,500.00	Plunkets	\$192.87
Farmers State Bank	\$12,432.00	Photo Press	\$149.80
Fastenal	\$7.97	Poppe's Store	\$10.00
Flaherty & Hood PA	\$4,380.00	Postmaster	\$137.20
Feder Mechanical	\$645.32	Postmaster	\$265.00
Fleet & Farm Supply	\$60.53	Preferred printing Company	\$98.86
Frontier Communications	\$195.71	quill	\$538.13
Gopher State One Call	\$58.10	River Bend	\$34.97
Graham tire	\$688.38	South Central Electric	\$4,621.65
Hach	\$1,672.19	Triumph State Bank	\$1,500.00
Hawkins	\$15.00	UC Labs	\$635.20
Heat	\$602.55	Usa Bluebook	\$154.38
Hometown Sanitation	\$4,138.19	USABLE Life	\$5.60
Hometown Sanitation	\$120.00	Verizon	
Indoff Inc.	\$22.17	Wex Bank	\$941.48

In other business discussion of late bills and unfinished business of last clerk. Council Member JoAnn Russenberger will follow up with employment attorney.

Discussion of snow help application of Rady Scheff. **Motion made by Council Member Jon Holtz to hire Randy Scheff as the part-time emergency snow help, seconded by Council Member JoAnn Russenberger. Motion carried.**

Trimont Council Minutes  
January 18, 2022  
Page 4

Reminder of Special meeting scheduled for January 24, 2022 at 5:30pm.

Council Member JoAnn Russenberger discussed the clerks' interviews process and how they are picking the top four applicants for interviews on January 29, 2022

**Motion to adjourn made by Council Member Bruce Borntrager, seconded by Council Member Brian Krumwiede. Motion carried.**

---

Signed, Thomas Hage, Mayor

---

Attest: Brenda Nielsen CGW, Interim City Clerk